



Distant Learning Request Form: Oregon-Columbia Laborers

(The Training Agent of the OC Laborer Apprentice Must Sign this Form)

Apprentices attending DL classes will get this permission form signed by their employer before DL classes begin. Apprentices will work with their Coordinator when transitioning to DL to avoid missing classes. Communication is key and as much advanced warning as possible will produce the best results. Apprentices who transfer from one Training Agent to another need to get this form signed by the new Training Agent. Also, we ask that Apprentices remind their site-supervisor weekly of their scheduled classes. Clear and proactive communication will help as apprentices move from jobsite to jobsite within the same company.

Apprentice Information

Apprentice Name: _____ Phone: _____

Apprentice Signature: _____ Date: _____

Training Agent Information

Approved signer can be apprentice supervisor, superintendent, foreman, company owner, or HR

Company Name: _____

Supervisor Name: _____

Email: _____ Phone: _____

Approved Signer Signature: _____ Date: _____

Print Approved Signer Name: _____

Related Training Class Information

Term: _____ Taking classes in what year? Year: 1, 2 Term: 1, 2, 3 ART: 1, 2

Class/Module(s): _____

OFFICIAL USE ONLY

Approve Deny Notify Registrar Notify Coordinator

Entered in Recordkeeper Scanned

Review Date: _____ Comments: _____