



BOLI/ODOT Heavy Highway Workforce Development Program



Support Services for Apprentices Frequently Asked Questions

✓ What types of services are offered?

1. **Travel: First Year Apprentice or dispatched to a bridge or highway project** - If you travel more than 60 miles to a jobsite for work or to a classroom for apprenticeship training, you may apply for fuel assistance at 50% of the current federal rate.
2. **Lodging/Meal Allowance: First Year Apprentice or dispatched to a bridge or highway project** - If you are required to travel more than 60 miles and incur overnight expenses for work, you may apply for lodging and meal allowance assistance if not receiving it from your employer. (The meal allowance is only paid when staying in a commercial facility.)
3. **Child Care Assistance: All APPRENTICES**: You may apply for assistance based on need. The rate will vary depending on the number of children and their ages. Payments will be made directly to provider as long as you are working as an apprentice or attending required training. Providers must be either registered with the Child Care Division (CCD- Oregon) or listed on the Oregon (or WA) registry maintained by the Department of Human services (DHS) Child Care Subsidy Program. Payment amount will be based on household income and size. More information can be found at <https://oregonearlylearning.com/>
4. **Tools & Personal Protective Equipment (PPE): First Year Apprentice or dispatched to a bridge or highway project** - If you are being dispatched or are working, you may apply for assistance to purchase required basic tools and/or PPE.
5. **Resource and Referral Assistance:**
 - a. One-on-one career counseling and/or budget workshop training
 - b. Support/advocate and mentoring for work related concerns
 - c. Referrals for other services (e.g., social services, continuing education)

✓ How do I qualify?

1. To receive financial assistance with fuel, lodging, meal allowance, tools and/or PPE, you must submit an application within the first year of your apprenticeship registration date or be working on a bridge or highway project.
2. Must be an Oregon-registered Apprentice in a Heavy Highway trade; i.e. Operators, Carpenters, Iron Workers, Laborers, Cement Masons or Painters and be in good standing with your apprenticeship program.
3. Must be currently working or attending required training as an apprentice.
4. For child care assistance, get a W9 (from Akana) and have it completed by your provider and confirm your provider is DHS approved.
5. If you are in a non-highway related trade and are dispatched to a bridge or highway project, you can apply.

✓ How long can I receive support? Apprentice must be working or attending training.

1. Fuel assistance is calculated at approx. 50% of federal GSA rate with a maximum of \$500.00 per apprentice.
2. Lodging assistance is calculated at approx. 100% of federal GSA rate, minus any lodging assistance provided by other sources, with a maximum of \$1,000.00 per apprentice. Lodging must also be in a commercial facility (hotel/motel).
3. Meal allowance is calculated at the federal GSA rate, minus any meal assistance provided by other sources, with a \$500.00 maximum.
4. Child care assistance maximum is \$6,000 per apprentices.
5. Tool & PPE maximum is \$500.00 per apprentice.
6. You must provide copies of check stubs and/or a training schedule when requesting assistance.
7. Ask how you can qualify for increasing most of these funding maximums.

RESTRICTIONS AND FUNDING LIMITS MAY APPLY ASSISTANCE IS NOT GUARANTEED AND CAN CHANGE WITHOUT NOTICE

For further information and to request services, please contact Penny Painter at 503-205-4769 or penny.painter@akana.us
or Kristen Conley at 503-546-0290 or kristen.conley@akana.us



6400 SE Lake Road, Suite 270
Portland, OR 9722
www.akana.us